CLIR Grant Panel Discussion

Joy Banks, Interim Grants Officer, Council on Library & Information Resources
Heidi Connor, Archivist, The Ringling Museum
Jaime Fogel, Collections Manager, Bok Tower Gardens
Overview: Tell us about your grant opportunities

CLIR forges strategies to enhance research, teaching, and learning environments in collaboration with libraries, cultural institutions, and communities of higher learning. We foster collaboration by investing in cross-disciplinary intellectual leadership, strategic programs, and professional development opportunities.
Overview: Tell us about your grant opportunities

- **Other CLIR Initiatives & Partnerships**
  - Digital Library Federation (DLF)
  - Leading Change Institute (LCI)
  - CLIR Publications (reports and newsletters)
  - Digital Library of the Middle East
  - National Digital Stewardship Residency (NDSR) Assessment
  - CLIR Affiliates including International Internet Preservation Consortium (IIPC); International Image Interoperability Framework (IIIF); OpenRepositories; NDSA; Jisc
Overview: Tell us about your grant opportunities

<table>
<thead>
<tr>
<th></th>
<th><strong>DigHC</strong></th>
<th><strong>R@R</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>History</strong></td>
<td>2015-2020...</td>
<td>2017-</td>
</tr>
<tr>
<td><strong>Cycle</strong></td>
<td>Calls open in Jan. with 1st round applications usually due in April</td>
<td>Ongoing, shorter cycle, one step application process</td>
</tr>
<tr>
<td><strong>Awards</strong></td>
<td>$50k-250k single</td>
<td>$10k-50k</td>
</tr>
<tr>
<td></td>
<td>$50k-500k collaborative</td>
<td></td>
</tr>
<tr>
<td><strong>Materials</strong></td>
<td>Digitize any type of materials (paper, A/V, 3-D objects, etc.)</td>
<td>Only for at-risk audio and audiovisual materials</td>
</tr>
<tr>
<td><strong>Focus</strong></td>
<td>Emphasis on access</td>
<td>Emphasis on preservation</td>
</tr>
</tbody>
</table>
The Archives facility at The Ringling consists of 12 thousand sq. ft. of record storage, a 2000 sq. ft. processing area as well as administrative offices and a research room. Holdings include the records of the Museum, Ringling Family Papers, photographic collections, and circus collections.
The goal of our CLIR grant is to provide online access to circus route books. Published at the end of the show’s season, route books list personnel by department, the circus route--towns and dates played, and, may include photographs and statistics. In some cases, a daily diary of weather, ticket sales, and unusual events, are included.
Interns William Hansard and Grace Gartman capturing route book pages on copy stands. Final product is a pdf of the publication with optical character recognition.
Overview: Tell us about your project

Anton Brees Carillon Library

- 1,500+ volumes of carillon & related literature
- 3,000+ musical scores
- 3,000+ audio & video recordings
- Collections of prominent carillonneurs
- ABCL vertical files
  - Information on North American & foreign carillons, individuals, & bell foundries
- Archives of the Guild of Carillonneurs in North America (GCNA)

Chao Research Center Archives
Overview: Tell us about your project

2013 CLIR Cataloging Hidden Collections Grant Funded Project

- Process ABCL Vertical Files
- Process GCNA Archives
- 80+ linear feet and ~40 boxes
- No existing catalog, finding aids, or tools for finding aid creation
- Processed 154+ linear feet
- Create 1,100 finding aids
- Free Tool!
  MS Access “Finding Aid Creator”
  - boktower.org/library → Resources
Before & After
How can an organization submit a successful grant application?
Once you receive your funding, how do you carry out a successful processing project? Especially when multiple institutions may be involved?
Promotion is often a required element to many grant programs. How were you able to promote your project during and after the work?
What are some of the lessons learned from your projects that you can share with everyone?
Lessons Learned

- Keep meeting minutes
- Determine metadata categories for best search functionality
- Consistency & efficiency
- Be thorough & realistic, but expect the unexpected
Thank you!

- **Council on Library & Information Resources:**
  - clir.org  
  - hiddencollections@clir.org  
  - recordingsatrisk@clir.org

- **The Ringling:**
  - ringling.org  
  - archives@ringling.org  
  - 941.359.5700

- **Bok Tower Gardens:**
  - boktower.org  
  - library@boktower.org  
  - 863.676.1408