

Society of Florida Archivists  
Board Meeting – Conference Call  
January 20, 2012 @ 1:00 PM  
Minutes

Present: Mike Zaidman, Tomaro Taylor, Burt Altman, Sandra Varry, John Nemmers, Kathy Thompson, Mary Flekke, Flo Turcotte, Beatrice Skokan.

Absent: Bill Modrow

**1. Call to order/President's report – Mike Zaidman**

Mike will discuss committee work.

**2. Secretary / Acceptance of Minutes – Béatrice Skokan**

Mike put forth a motion to approve the minutes. John moved to approve the minutes and Burt seconded.

**3. Treasurer's Report – Kathy Turner Thompson**

- Accounts were reconciled (see statements for balances & savings)
- Net Income totaled \$3909.17
- Membership dues came in December.
- Scholarship contributions totaled \$922.88 last year.
- The board thanked Kathy for an amazing job.

**4. Vice President's Report – Tomaro Taylor**

Nothing to report

**5. Director's Reports – Flo Turcotte**

Nothing to report

**6. Committees**

**a. Local Arrangement Committee**

New conference sponsor, Crawford Media from Atlanta.

*Sandra*

Arrangements for the annual conference are proceeding well. The committee finalized confirmations with the Hyatt hotel (including the website link and the menu) and the Ringling Theatre reception. The committee is also planning a tour at the home but is waiting for final confirmation.

Sandra is also working on the announcements and auction items.

The arrangement committee still needs to decide on the workshops that will be offered at the conference.

Tentative ideas: Connecting to Collections, USF Special Collections and Electronic Records.

*Mike*

Hollinger Metal Edge will be a sponsor again.

The University Press of Florida will donate books for our scholarships.

Workshops from SAA – the discount rate is not significant.

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Tomaro and John

Workshop on electronic records- John will look into possible candidates.

Sandra has done a very good job and it should be another great conference.

**b. Scholarship Committee**

Erin Santana will chair the committee with Bill Modrow and Chris Barfield.

Should SFA have a scholarship for Florida archivists to attend other conferences such as the Archives Institute in Georgia? Scholarship funding is not enough to distribute outside of the annual conference but there can be a call to the membership to support the existing scholarship fund.

**c. Awards Committee**

Leslie Siegel will chair the committee with Katherine Fleming and Garrett Kremer-Wright.

**d. Nomination Committee**

Koichi Tasa will chair the committee with Laura Capell and Christine Wysocki.

**e. Newsletter (Tomaro and John)**

The SFA newsletter has moved to a completely electronic format and will be in full color. Members can still request hard copies.

The last print issue totaled 175 issues at a cost of \$142.50.

John –Content can still be on both websites for the near future. The newsletter could be sent by email and also be posted on the website. John will mail copies to a few members who do not have access to email or a computer.

**f. Website (Burt)**

Burt is updating the website with information from the local arrangement members and will continue to add information about the conference as it becomes available.

**g. Membership (Mary)**

The society includes 190 members so far. Members have reported problems with Wild Apricot screens and the manner in which invoices are generated. Mary has also noted problems with updating the status of lapsed memberships. Half of the members have responded online and the others submitted paper forms.

Mary had four pages of lapsed memberships and received one institutional check. Some checks for individual members were also mailed by their institutions. Mary also received scholarship checks that she will forward to Kathy.

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John will clean up the payment process in Wild Apricot and contact members who had issues.

**7. Other Business**

**a. Viva Florida 500 Celebration – SFA Contribution to the agenda (Burt)**

Burt sent an attachment outlining the various *Viva 500* projects within the state. *Viva 500* is a celebration of Florida's 500 year history. Projects include: posters, individual research grants, and boycott badges to name a few.

The *Viva 500* wiki is available at Project Pier and the Viva Florida 500 a website.

Burt and Flo- SFA participation could include a poster competition with a prize administered by the awards committee. Both Burt and Flo will form a small task force to gather ideas. John suggested the organization of a weeklong celebration of Florida Archives under a theme. Institutions could present projects of their choice.

**b. John- the Opening Archives group did not receive the NEH grant to organize workshops on electronic records and digital objects. They nevertheless received good reviews. The group will look for state funding with deadlines in May and will need an SFA support letter for the proposal.**

Meeting adjourned at 1:54 pm.