



Society of Florida Archivists

Board and Affiliates

4/19/23 12:00 PM (EST) - Zoom

Pre-Conference Board Meeting

In Attendance: Sarah Coates, Annia Gonzalez, Susan Swiatosz, Gerri Schaad, John Nemmers, Rhia Rae, Katie McCormick, Rachel Walton, Ali Vargas-Minor, Rory Grennan, Joe Gentilli, David Benjamin

Regrets: Nick Iwanicki, Andy Huse

★ Quorum: YES

★ Call to Order: 12:03pm

Board Reports:

- President, Sarah Coates
 - Thank you to all committee members
 - Quick overview of conference Board meeting and General meeting
 - Keep eye on email as more votes for approval will be needed before the conference
- Past President, David Benjamin
 - No report
- Vice President, Rhia Rae
 - Updates under Annual Meeting Committee.
- Treasurer, Nick Iwanicki
 - Email Nick to get our current budget and expenditures for the Annual Meeting
- Secretary, Carady DeSimone
 - Board approval for tees & totes quote?
 - *approved*
- Director, Ali Vargas-Minor
 - No update

Board Affiliates:

- **Web Communications**
 - Website: Ali Vargas-Minor
 - Gerri got a strange email from Wild Apricot saying she was an Admin but she isn't. Ali is sending email to Wild Apricot
 - Cara creating google form for T shirt orders
 - Listserv: Susan adds new members, Mary & Ali also admins
 - Social media: David Benjamin, Acting
 - No report
- **SFA Journal**
 - Journal: Rachel Walton
 - Editorial Board has not convened as committee since Fall, in the process of building committee back up since many folks have left profession or are on leave. Have several book reviews in the works.
 - Newsletter: Patricia Fiorillo
- **CUA Section, Andy Huse**
 - No report
- **RAAC, Rory Grennan**
 - no updates
- **SAA Liaison, Gerri Schaad**
 - Forward emails as usual
 - Don't need to speak at Annual Meeting

Committees:

- **Membership Committee, Susan Swiatosz**
 - Susan will be **cycling off** this role at the 2023 Annual Meeting.
 - David Benjamin has kindly and bravely volunteered to be the new Membership Chair through 2027.
 - PS: Bring the Big Check!
 - We have 13 new members since our last meeting in March bringing our total membership to 158 members. In that total there are 127 regular members, 3 corporate members, 27 institutional members, and 1 other (not sure why they registered as other, but they are out-of-state).
 - Signage! - carpools, registration hours. Can provide plexi-stands
- **2023 Annual Meeting Committee, Katie McCormick & Beth Golding**
 - Catering budget/contract approvals
 - Aramark [at FSU] - approved
 - Catering Capers [main conference] - approved
 - Publix [for Riley] - pending
 - TO DO: *Send contracts to Sarah to sign*

- o Logistics for meeting: transportation, parking, receptions, tours
 - Confirm hotel van driver?
 - Include inform of self-drive & parking options
 - bring easels for posters? binder clips, misc. MacGuyver gear
 - Beth has rolls of tickets already
- o Do you need help stuffing folders or setting up?
 - will need assistance transporting from State Archives.
- o Registration table open Wednesday afternoon at 12. Meeting starts Wednesday at 1, open Thursday and Friday morning (8:15)
 - Group of volunteers will be there to help Susan and Ali with the registration table. Susan to let Rhia know how many people she needs and when.
 - Send List format schedule to Susan after meeting on Friday
- **2023 Judith Beale Scholarship Committee, Joe Gentili, Chair**
 - o 6 recipients! 3 students, and 3 professionals
 - Miccosukee Tribes archivist is one of the professional recipients
 - o \$300 for travel funding for each. Waiting for Nick to confirm funding
 - o Have they all registered?
 - Not yet-Joe will help them register with Nick and Rhia.
- **2023 Audit Committee, Joe Gentili, Chair.**
 - o Michael Zaidman is asking for all the funding and budget information from Nick by May 1.
- **2023 Nominating Committee, Annia Gonzalez, Chair**
 - o Ballot sent out April 4th. Sending reminder to all this week, last day to vote May 5th.
- **2023 Awards Committee, John Nemmers, Chair**
 - o 1 nomination so far; sent a reminder that April the 21st is the deadline
 - o Lifetime achievement award being presented; send any comments about the recipient to John Nemmers by May 10th.

★ Adjourn: 1:15